



**Town of Arlington, Massachusetts**  
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## Minutes 2-9-2011

Thompson School Building Committee Meeting  
 Wednesday, February 9, 2011  
 Arlington High School – Superintendent's Office  
 Sixth Floor  
 6:30 pm

### Present:

Kathleen Bodie, Superintendent, Chair  
 Rob Juusola, Vice Chair  
 Brian Sullivan, Town Manager  
 John Cole, TSBC, PTBC  
 Sheri Donovan, Thompson School Principal  
 Diane Johnson, CFO  
 Domenic Lanzillotti, Town of Arlington, Purchasing Agent  
 Bill Shea, TSBC, PTBC  
 Jeff Thielman, School Committee Rep

### Attendees:

PMA Consultants, Kevin Nigro  
 HMFH Architects, Lori Cowles, George Metzger

Call to order: 6:30 pm

### MSBA Update

Kevin Nigro reported on the MSBA Board meeting and the approval of the Thompson School Schematic Design - New Build Option. Kevin distributed a handout that outlined steps completed to date:

- Module 1 – Pre-Requisites, Acceptance of SOI
- Module 2 – Forming the Project Team
- Module 3 – Feasibility Study (MSBA Board authorization of new build option)

### Next Steps:

- Module 4 - Schematic Design
- Module 5 – Project Scope & Budget & Project Funding Agreements
- Module 6 – Design Development, Construction Documentation & Bidding
- Module 7 – Construction Administration
- Module 8 – Project Closeout

On a motion made and seconded it was voted that the architects design a three floor school building.

### Approval of Additional Funds for HMFH Services

On a motion by Domenic Lanzillotti and seconded it was unanimously voted  
 To increase the feasibility budget for HMFH by \$5,000 to cover additional requests by TSBC and MSBA for revised drawings.

### Approval of Minutes

On a motion made and seconded it was unanimously voted to approve the meeting minutes of January 26, 2011.

### New Business

The next meetings are scheduled as follows:  
 Tuesday, February 15th at 6:30 pm  
 Wednesday, March 2nd – location and time to be determined  
 Wednesday, March 23rd - location and time to be determined

Adjourn @ 8:00 pm

Submitted by  
Kathleen Bodie  
Written by  
Karen Tassone  
Recording Secretary